



## Minutes of the Annual General Meeting 2020

<b>Date:</b>	Friday 23 October 2020
<b>Time:</b>	9.30am
<b>Place:</b>	Cannington Exhibition Centre, Station Street, Cannington

<b>Attendees:</b>	<p><b><i>Staff and Board</i></b></p> <p>President: Trevor Taylor (Bicton) Treasurer: Russell Candy (Manjimup) Secretary: Richard Porter (Geraldton) Board Member: Harry White (Denmark) Board Member: Reg Tipple (Wundowie) Board Member: Fred Brondsema (Bunbury) James Wild, CEO Jaxon Ashley, Development Officer Rebecca Herbener, Executive Assistant (Minutes) Bob Coventry, Veteran's Officer Richard McAllister, Chaplain Bill Johnstone, Men's Shed Senior Advisor</p> <p><b><i>Members</i></b></p> <p>Albany MenShed Bethanie Beachside Shed Bicton Men's Shed Bunbury Men's Shed Cambridge Community Men's Shed Canning Community Computer Club Canning Community Men's Shed Denmark Men's Shed Fremantle Men's Community Shed Geraldton Men's Shed Gosnells Community Men's Shed Harrisdale Men's Shed Leschenault Men's Shed</p>
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	<p>Manji Men's Shed  Mosman Park Community Men's Shed  Mundaring Community Men's Shed  Northampton Men's Shed  Peel Community Men's Shed  Pinjarra Community Men's Shed  Roleystone Men's Community Shed  Showgrounds Community Men's Shed  Station Street Men's Shed  The Menshed Geraldton  Victoria Park Men's Shed  Wundowie &amp; Districts Men's Shed  Yanchep Community Men's Shed</p>																										
<b>Apologies:</b>	<p>Belmont Community Workshop  Crossways Community Men's Shed  Wanneroo Community Men's Shed  Katanning Men's Shed</p>																										
<b>Proxies:</b>	<table border="1"> <thead> <tr> <th><b>Shed</b></th> <th><b>Nominated proxy</b></th> </tr> </thead> <tbody> <tr> <td>Katanning Men's Shed</td> <td>Harry White</td> </tr> <tr> <td>Plantagenet Men's Shed</td> <td>Harry White</td> </tr> <tr> <td>Woodanilling Men's Shed</td> <td>Harry White</td> </tr> <tr> <td>Cranbrook Community Men's Shed</td> <td>Harry White</td> </tr> <tr> <td>Kojonup Community Men's Shed</td> <td>Harry White</td> </tr> <tr> <td>Walpole Menshed</td> <td>Harry White</td> </tr> <tr> <td>Dumbleyung &amp; Districts Men's Shed</td> <td>Harry White</td> </tr> <tr> <td>Denmark Men's Shed</td> <td>Harry White</td> </tr> <tr> <td>Timbers Edge Men's Shed</td> <td>Trevor Taylor</td> </tr> <tr> <td>Gingin Men's Shed</td> <td>Trevor Taylor</td> </tr> <tr> <td>Wundowie &amp; Districts Men's Shed</td> <td>Reg Tipple</td> </tr> <tr> <td>Northampton Men's Shed</td> <td>Jon Ward</td> </tr> </tbody> </table>	<b>Shed</b>	<b>Nominated proxy</b>	Katanning Men's Shed	Harry White	Plantagenet Men's Shed	Harry White	Woodanilling Men's Shed	Harry White	Cranbrook Community Men's Shed	Harry White	Kojonup Community Men's Shed	Harry White	Walpole Menshed	Harry White	Dumbleyung & Districts Men's Shed	Harry White	Denmark Men's Shed	Harry White	Timbers Edge Men's Shed	Trevor Taylor	Gingin Men's Shed	Trevor Taylor	Wundowie & Districts Men's Shed	Reg Tipple	Northampton Men's Shed	Jon Ward
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## 1 Welcome and Introductions

Men's Sheds of WA President, Trevor Taylor, opened the meeting at 9.32am.

Board Member, Reg Tipple provided an Acknowledgement of Country.

Trevor Taylor offered the three Board nominees an opportunity to introduce themselves. The introductions were done in the same order as the ballot papers, which had been decided by the CEO James Wild pulling names out of a hat at Joondalup Men's Shed on Monday 19 October 2020:

- Stephen Fox, Mundaring Community Men's Shed
- Harry White, Denmark Men's Shed

- Trevor Gorey, Mosman Park Community Men's Shed

Representatives of each Member Shed were given a ballot form.

Board Member and Secretary, Richard Porter provided a list of proxies and apologies.

## 2 Minutes of the Annual General Meeting held on 26 September 2019

Board Member and Secretary, Richard Porter moved a motion that the minutes of the AGM 2019 be accepted. The minutes of the meeting had been distributed by email with the agenda and were available at the meeting for review.

Recommendation: The minutes of the Annual General Meeting held on 26 September 2019 are accepted.

<b>Moved:</b>	Noel Shea Bethanie Beachside Shed	<b>Seconded:</b>	Ron Croager Harrisdale Men's Shed
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**Passed**

## 3 Declarations of Interest Report

Under the *Associations Incorporation Act 2015* all declarations of interest at Board meetings must be reported to the AGM. Board Member and Secretary, Richard Porter reported on interests declared by the Board for the 2019/20 financial year:

- Trevor Taylor  
Board Member of CAMSA, Bicton Shed Member
- Russell Candy  
CAMSA Member, Manjimup Men's Shed Member, Fremantle Community Men's Shed Member
- Richard Porter  
CAMSA Member, Geraldton Men's Shed Member
- Fred Brondsema  
Bunbury Men's Shed Member
- Harry White  
Denmark Men's Shed Member
- Reg Tipple  
Wundowie Men's Shed Member and Mount Magnet Men's Shed Member
- Meeting held 11 September 2019  
All Board members had an interest in common in the vehicle allowance

Bob Jenkins noted his attendance at the meeting as representative of Leschenault Men's Shed but declared his interest as a Director of Australian Men's Shed Association (AMSA).

## 4 President's Report

Men's Sheds of WA President, Trevor Taylor provided a report of the year's activities in conjunction with James Wild, CEO of Men's Sheds of WA.

Trevor acknowledged that the year has been full of hardship with Covid-19 creating social isolation for members and in some instances financial hardship for the Sheds with loss of fundraising and membership activities.

For Men's Sheds of WA, the year was one of change with the retirement of the old administrative team Gary Bryant and Margaret Collingwood and the hiring of a new team, James Wild, CEO, Jaxon Ashley, Development Officer and Rebecca Herbener, Executive Assistant.

During the height of the Covid-19 crisis in WA, CEO James Wild attended weekly meetings with other community groups, peak bodies and state government agencies to share information.

Changes to the Board since the last meeting included:

- Kevin Skipworth, (appointed) stepped down in November 2019
- Tom Perrigo (appointed) stepped down in October 2019
- Michael Woodhouse (appointed) resigned in September 2020
- Russell Candy, having served his full two terms, will be stepping down today
- Harry White, finishes his first term today and has renominated for another three-year term.

Trevor thanked all current and past Board Members for their contribution to Men's Sheds of WA and for their continued support to the Men's Sheds movement in WA.

During the year the Board undertook a skills audit. As a result a recruitment process was undertaken to appoint suitable members to the Board. These members will begin their terms in November 2020. These members are:

- David McMullen
- Miles Protter
- Blanche Coyle

It was also noted that among daily business throughout the year the Board approved:

- A new budget and financial reporting method
- Strategic plan 2020-24
- Shedd's pledge which will form the basis of a Code of Conduct which Sheds will be welcome to adopt in their Shed
- Commissioned a new website and associated branding
- Participated in seven public consultation processes
- Developed eight new programs to be delivered into Sheds including Be-Connected, Shed Arts & Crafts, ShedSong and Aboriginal Employment Program
- Covid-19 response took up significant time and resources, especially between March and July.

## 5 Treasurer's Reports

The 2019/20 audited financial statements were made available for review at the meeting.

Board Member and Treasurer, Russell Candy provided an overview of the financial statements for the year. Attendees were asked if anyone had any questions about the financial statements.

Recommendation: That the 2019/20 audit report is accepted.

**Moved:** Russell Candy  
Manjimup Men's Shed

**Seconded:** Mike Wiggin  
Showgrounds Community  
Men's Shed

**Passed**

## 6 Appointment of an Auditor

Recommendation: Ray Woolley Pty Ltd is appointed as the auditor for 2020/21.

**Moved:** Russell Candy  
Manjimup Men's Shed

**Seconded:** Rob Walker  
Station Street Men's Shed

**Passed**

## 7 Election of Board Members

There are two vacancies for three-year terms. The candidates were:

- Stephen Fox, Mundaring Community Men's Shed
- Harry White, Denmark Men's Shed
- Trevor Gorey, Mosman Park Community Men's Shed

The elected Board members were Harry White and Trevor Gorey.

The first Board Meeting will be held on 18 November when the office bearers will be decided.

## 8 Notice of Special Resolutions

### 8.1 Amendment to 2.1 of the Rules of Association (Principle Purpose)

During the review of the Strategic plan the mission statement was amended to better reflect the objectives of the Men's Sheds of WA organisation. It is therefore proposed that the new mission statement (...to support and promote the wellbeing and health of men through building a sustainable community of Men's Sheds) also be adopted as the organisation's Object/ Principal Purpose in the Rules of Association.

Recommendation Change the principle purpose of the rules of association from:  
'The principal purpose of the Men's Sheds of WA is to promote the prevention and control of diseases in men.'

To: 'The principal purpose of the Men's Sheds of WA is to support and promote the wellbeing and health of men through building a sustainable community of Men's Sheds.'

**Moved:** Malcolm Gow  
Yanchep Community  
Men's Shed

**Seconded:** Tony Brown  
Mosman Park Community  
Men's Shed

**Passed**

## 9 Questions to the Board

- 1 Ron Croager of Harrisdale Men's Shed queried the status of the working party formed at the AGM 2019 to develop strategies and implement mechanisms to resolve the commonwealth funding situation and the impasse with the national body the Australian Men's Sheds Association (AMSA)

The working party was unanimously disbanded when the federal Department of Health advised they would undertake a review.

- 2 A question from the floor queried the Community Sheds DGR (deductible gift recipient) status. His Shed applied and was informed that the Shed's Constitution would require changing to ensure that should the Shed fail then any DGR funds could be passed on to a similar Shed with DGR certification

It was noted that its good practice for a Constitution to have a wind-up clause and is not necessarily specific to DGR.

## 10 Meeting Close

*Trevor Taylor thanked everyone for their attendance and participation he noted that despite the Covid crisis this had been one of the most successful of the last six years for the board and closed the meeting at 10.45 am.*

The AGM occurred during Get Online Week. Get Online Week is an annual campaign which encourages everyone to improve their digital literacy skills. The AGM was followed by morning tea and a presentation by James Wild, CEO and Jaxon Ashley, Development Officer on the Men's Sheds of WA Be Connected program which aims to raise digital literacy in older Australians by encouraging Sheds to ensure there is at least one digital mentor in their Shed who can support other members to get comfortable online.