**MEN’S SHEDS OF WA RISK ASSESSMENT SHEET**

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| **WORKPLACE LOCATION:** |  |
| **NAME OF PERSON CONDUCTING ASSESSMENT:** |  |
| **DATE:** |  |



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| **SPOT THE HAZARD** | **ASSESS THE RISK** | **FIX THE PROBLEM** | **EVALUATE RESULTS** |
| Identify the work task or activity? | What are the hazards associated with each activity? | Is the risk associated with the hazard low, moderate, significant or high? | If the risk is deemed unacceptable for the task, what will be done to reduce or remove the risk? | By whom?  | By when?  | Go through the first 3 steps again to ensure risk levels are now at an acceptable level |
| Revised risk level |
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